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526 B Street ♦ Davis, CA 95616 ♦ (530) 757-5300 ♦ FAX: (530) 757-5422 ♦ [www.djUSD.net](http://www.djUSD.net)

March 6, 2024

**ANNOUNCEMENT OF OPENINGS**  
**CLASSIFIED POSITIONS**  
**IN-DISTRICT ONLY**

**PLEASE POST**

*The following positions are being advertised “in-district only”. No later than 4:00 p.m., on the final filing date listed for each position, any bargaining unit member can submit a “Request for Transfer for Classified Positions” to Teri Furlow, Human Resources Technician. Please note that established procedures will be followed for filling positions through (1) transfers; (2) reemployment of laid off or reduced employees; and (3) new assignments and/or promotional opportunities.*

*All positions are daily Monday through Friday, unless indicated otherwise.*

Interpreter II (ASL) – .80 FTE, Special Education, School Year, 32 hours/week, \$34.04-\$36.22/hour.

Requires: Passage of statewide required certification assessments, completion of an Interpreter Training Program, active certified membership with the Registry of Interpreter’s for the Deaf (RID), and a Bachelor’s degree.

Final filing date: March 12, 2024.

Site Administrative Assistant I – 1.0 FTE, Birch Lane Elementary School, 10.5 months, 40 hours/week, \$24.15-\$25.70/hour.

Requires: High School diploma or equivalent. Minimum of 3 years of progressively responsible secretarial and clerical experience, preferably with at least 1 year in a school setting. College credit may be substituted for some experience to a maximum of 50% of requirement for position.

Final filing date: March 12, 2024.

**\*Please note: The Request for Transfer for Classified Position form has been updated. The Request for Transfer is only available for the same classification or lower. All other positions require an application on EdJoin\***

Davis Joint Unified School District, 526 B Street, Davis, CA 95616

The Davis Joint Unified School District is an equal opportunity employer and does not discriminate on the basis of age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability.